



Center Name: VICKIE GARCIA			Address: 914 Thornton CLOVIS, NM 881010000			Phone: (575)763-7404		
License Number: 25859	Issue Date: 08/27/2016	Expiration Date: 08/26/2017	Type: 2 Star Group Child Care Home			Status: Licensed		
Capacity Over Age 2: 8 Under Age 2: 4 Night Care: 0 Playground: 0						Census Over 2: 3 Under 2: 1		
Days and Hours of Operation								
	<u>Monday</u>	<u>Tuesday</u>	<u>Wednesday</u>	<u>Thursday</u>	<u>Friday</u>	<u>Saturday</u>	<u>Sunday</u>	
Opening Times:	12:00 A	12:00 A	12:00 A	12:00 A	12:00 AM	Closed	Closed	
Closing Times:	12:00 P	12:00 P	12:00 P	12:00 P	12:00 P			
# of Classrooms: 2		Purpose: Semi-Annual		Date: 01/03/2017		Time: 01:00 P		
Comments Written Survey dated 01/03/2017 entered 01/17/2017								

A SURVEY OF YOUR FACILITY HAS BEEN MADE AND YOU ARE NOTIFIED OF NON-COMPLIANCE OF THE REGULATIONS AS NOTED BELOW:

Licensure

8.16.2.31 A LICENSING REQUIREMENTS	Compliance
8.16.2.31 B CAPACITY OF A HOME	Compliance
8.16.2.31 C INCIDENT REPORTING REQUIREMENTS	Not Inspected

Administrative Requirements

8.16.2.32 A ADMINISTRATIVE RECORDS	Compliance
8.16.2.32 B MISSION, PHILOSOPHY AND CURRICULUM STATEMENT	Compliance
8.16.2.32 C PARENT HANDBOOK	Compliance
8.16.2.32 D CHILDREN'S RECORDS <u>Deficiencies</u> Of the 5 children's records reviewed, 1 is/are missing a copy of an up-to-date immunization record or public health division approved exemption. See Children's Records 8.16.2.32 form for the child(ren) with no immunization/exemption. Regulation: 8.16.2.32D(1)(e) <u>Corrective Action Plan</u> The home will review a child's record to ensure complete information has been obtained before a child is admitted. Date to be Completed: 02/03/2017	Non-compliance
8.16.2.32 E PERSONNEL RECORDS	Compliance
8.16.2.32 F PERSONNEL HANDBOOK	Compliance

Personnel & Staffing

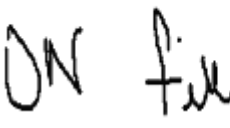
8.16.2.33 A PERSONNEL AND STAFFING REQUIREMENTS	Compliance
8.16.2.33 B STAFF QUALIFICATIONS AND TRAINING	Compliance

Services & Care of Children

Center Name: VICKIE GARCIA	License Number: 25859	Date: 01/03/2017
Services & Care of Children		
8.16.2.34 A GUIDANCE	Compliance	
8.16.2.34 B NAPS OR REST PERIOD	Not Inspected	
8.16.2.34 C ADDITIONAL REQUIREMENTS FOR INFANTS AND TODDLERS	Compliance	
8.16.2.34 D DIAPERING AND TOILETING	Compliance	
8.16.2.34 E ADDITIONAL REQUIREMENTS FOR CHILDREN WITH SPECIAL NEEDS	Not Inspected	
8.16.2.34 F NIGHT CARE	N/A	
8.16.2.34 G PHYSICAL ENVIRONMENT	Compliance	
8.16.2.34 H SOCIAL-EMOTIONAL RESPONSIVE ENVIRONMENT	Compliance	
8.16.2.34 I EQUIPMENT AND PROGRAM	Compliance	
8.16.2.34 J OUTDOOR PLAY	Compliance	
8.16.2.34 K SWIMMING, WADING AND WATER	N/A	
8.16.2.34 L FIELD TRIPS	Not Inspected	
Food Service		
8.16.2.35 B MEALS AND SNACKS	Compliance	
8.16.2.35 C MENUS <u>Deficiencies</u> Weekly menus are not dated and posted in an area easily visible to parents . Regulation: 8.16.2.35C(1) <u>Corrective Action Plan</u> A dated weekly menu will be posted in an area visible to parents . Menus shall be posted at least one week in advance, in a conspicuous place, for review by parents, educators and children. Date to be Completed: 02/03/2017	Non-compliance	
8.16.2.35 D KITCHENS	Compliance	
8.16.2.35 E MEAL TIMES	Compliance	
Health & Safety Requirements		
8.16.2.36 A HYGIENE	Compliance	
8.16.2.36 B FIRST AID REQUIREMENTS	Not Inspected	
8.16.2.36 C MEDICATION	Not Inspected	
8.16.2.36 D ILLNESS AND NOTIFIABLE DISEASES	Compliance	
8.16.2.37 A-G TRANSPORTATION REQUIREMENTS FOR HOMES	N/A	
Buildings, Grounds & Safety		
8.16.2.38 A HOUSEKEEPING	Non-compliance	

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Buildings, Grounds & Safety		
<u>Deficiencies</u> The garbage/refuse receptacle being used in the outdoor storage area does not have a tight fitting lid. Regulation: 8.16.2.38A(3)		
<u>Corrective Action Plan</u> The garbage can(s) will be replaced. Date to be Completed: 02/03/2017		
8.16.2.38 B PEST CONTROL	Compliance	
8.16.2.38 C MECHANICAL SYSTEMS	Compliance	
8.16.2.38 D LIGHTING, LIGHTING FIXTURES AND ELECTRICAL <u>Deficiencies</u> Electrical outlets within reach of children in the classroom are not safety outlets and they do not have protective covers. Regulation: 8.16.2.38D(2)	Non-compliance	
<u>Corrective Action Plan</u> Protective covers will be added. Date to be Completed: 02/03/2017		
8.16.2.38 E EXITS	Compliance	
8.16.2.38 F TOILET AND BATHING FACILITIES	Compliance	
8.16.2.38 G SAFETY COMPLIANCE <u>Deficiencies</u> The home failed to conduct a fire drill for the month(s) of October; November; December. Regulation: 8.16.2.38G(3)	Non-compliance	
<u>Corrective Action Plan</u> A monthly fire drill will be held and recorded. Date to be Completed: 02/03/2017		
8.16.2.38 H SMOKING, FIREARMS, ALCOHOLIC BEVERAGES, ILLEGAL DRUGS AND CONTROLLED SUBSTANCES	Compliance	
8.16.2.38 I PETS	N/A	

Please note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans as noted above, may result in further action taken against the licensee.

		
01/03/2017		01/03/2017
Surveyor: Susie Aragon	Date	Facility Rep: Vickie Garcia
		Date